

PROJECT FILE FOLDER NO.	
100	File Index - Programming
101	Advertising and Award
102	Contracts
103	Subcontract Agreements
104	Work Orders/Damage Claim Notice
105	Contract Modifications
106	Progress Reports (Form 1112D Bi-Weekly Construction Progress Report has been eliminated per BOH IM 2004-03. For projects closed out prior to BOH IM 2004-03.)
107	Construction Status (Work Days Charged)
108	Contractor's Evaluation, Inspection Reports, NPDES & Inspector's Daily Report (IDRS)
109	Contract Accounting (Force Accounts)
110	Pay Estimates
111	Payrolls & Trainee Reports
112	Correspondence
113	Meetings & Safety Program
114	Utilities - Permits - Real Estate Data
115	Rainfall Record
200	Contract History
201	Construction Survey Notes - Shop Drawing
202	Photographs & Videos
203	Grade Sheets - Structure Stakeout
204	Traffic Items (Barricade Checks & Etc.)
205	Miscellaneous Items (All Misc. Item Documentation)
206	Removal Items
207	Earthwork Items
208	HMA Tickets & QA/QC Reports
209	Aggregate Items & Tickets
210	Concrete - (Tickets & 1174's & QA/QC)
211	Drainage Items
212	Restoration Items
213	Guardrail Items
300	Testing Orders
301	Density Testing
302	Miscellaneous Testing (All Misc. Items)
303	Bituminous Items Testing
304	Drainage Items Testing
305	Concrete Items Testing
306	Aggregate and Granular Materials Testing
307	Bridge Items (Steel, Etc.)